



Job description

Job title	Senior Art Handling Technician
Department	Collection Management – Art Handling
Contract	Fixed Term until March 2024
Salary	£28,064 per annum
Hours	Full time, 36 hours per week
Location	London and Wiltshire
Reporting to	Art Handling Manager

Background

Tate's vision is to serve as artistically adventurous and culturally inclusive art museums for the UK and the world. We deliver this through activities in our four galleries across the UK (Tate Liverpool, Tate St Ives, Tate Britain and Tate Modern), our digital platforms and collaborations with our national and international partners. At the heart of Tate is our collection of art, which includes British art from the 16th century to the present day, and international modern art from 1900 to the present day.

You can find further information about Tate on our website: www.tate.org.uk

About your role

This role will lead and focus on Health and Safety and training for the Art Handling team, based at Tate Store. You will participate in the care of art works and support Tate's programme of exhibitions, displays, loans and acquisitions: including installation/de-installation, handling and packing of art works. You will be involved in art handling operations across Tate's storage sites.

About your team

Collection Care's mission is to manage, preserve and enable access to Tate's collections in both physical and digital format. The division carries out Tate's legal responsibilities for the care of its collections, for the benefit of the public, now and in the future. Its operations embrace the management and care of Tate's art, archive and library collections and the facilitation of Tate's programmes of acquisitions, exhibitions, displays, loans and international touring. Collection Care comprises three departments: Collection Management, Conservation and Library, Archive & Collections Access. It manages storage facilities and provides access to art works held in storage, by appointment, and to the Library, Archive and Prints & Drawings collections through its Reading Rooms' services at Tate Britain.

The Collection Management department brings excellence and innovation to the care of Tate's collections. The department is responsible for the logistical, legal, practical and technical aspects of looking after, moving, recording and installing the works of art in Tate's care and for facilitating the delivery of Tate's programme. Collection management holds the inventory

of all works of art in the collection and is the guardian of information on the display and movement of works across Tate sites and for loans out to national and international partners and galleries. The department comprises the Art Handling, Registrars and Photography teams and is responsible for managing Tate's storage facilities.

What you will gain

The opportunity to work with skilled and motivated people, to contribute your ideas, learn new skills, share your knowledge and realise your potential.

What you will do

- Lead, manage and participate in Art Handling operations, individual exhibitions and other collection projects, planning the workload of a team of Technicians.
- Lead on Health and Safety for Art Handling operations, including the production and maintenance of up-to-date risk assessments and method statements for Art Handling at Tate Store and their operations to ensure safe working practices in compliance with Health & Safety requirements.
- Advise on specifications for equipment and be responsible for the care, maintenance and storage of art handling equipment and materials in the Tate Stores. Schedule the regular maintenance checks and update the asset registers accordingly, as per Health & Safety regulations.
- Lead on training needs for the Art Handling team and lead formal and informal training sessions on Art Handling techniques and procedures. Ensure that a training programme is in place to keep all staff up-to-date with mandatory, accredited and specialist training.
- Plan and manage the practical aspects of Tate's collection storage for all types of art works located at Tate Stores Southwark and Wiltshire.
- Line manage Art Handling Technicians, supervise casual workers and support the development of a versatile and skilled team. To identify ways of giving each Technician challenges that motivate and give opportunities on a wide range of projects.
- Take part in recruitment and team building exercises.
- Provide art handling expertise as a member of selected projects from planning to completion. Find technical solutions to installation problems and advise the Art Handling Manager on risks and achievable schedules.
- Take an active part in Tate's Loan programme, undertaking courier trips (nationally and internationally) when necessary, dealing with large, complex and significant collection works and exhibitions.
- Liaise with Art Handling Manager and a wide range of departments within Collection Care and Curatorial and adjust priorities as required, ensuring flexible and first-class Art Handling support is provided to Tate.
- Hold responsibility for arranging procurement of art handling materials and equipment (materials and consumables).
- Ensure that Tate's art handling, collection management and conservation standards are maintained relating to documentation, security, collection care and presentation of displays to the public.

What you will bring to the team

- High level of expertise and significant experience in the handling, installation and care of a variety of complex artworks.
- Comprehensive knowledge and understanding of current H&S legislation and ensure implementation and compliance.
- Experience working on store improvement programmes or collection move projects.
- Ability to identify training needs and lead formal and informal training sessions, including staff induction in departmental procedures.
- Demonstrable supervisory or people management experience - the ability to lead and motivate a team.
- Excellent interpersonal and communication skills, including the ability to communicate diplomatically and effectively at all levels, to work collaboratively with colleagues across Tate and with external contacts.
- A pragmatic approach to problem solving.
- The ability to work confidently and accurately under pressure, with a flexible and adaptable approach, on a wide range of tasks, often on own initiative.
- Demonstrate a flexible and adaptable approach to rescheduling.
- Experience of creating a working environment that encourages equality, diversity and inclusion, and the ability to create an inclusive, respectful culture within a team.
- Experience acting as courier on international exhibitions.
- Knowledge and experience with collection documentation and management processes.
- Experience of managing team performance effectively.
- Proven ability to undertake physical work with collections and to work at heights.
- Previous experience of working with specialist equipment including genie, slinging, forklifts and gantry.
- Willing to work with flexibility between storage locations and work out of hours where required.
- An interest in and commitment to the work of the Tate.

The requirements listed here are guidelines, not hard and fast rules. You don't have to satisfy every requirement and we welcome candidates who bring transferable skills. Applying gives you the opportunity to be considered.

Tate for all

Diversity and Inclusion

Our jobs are like our galleries, open to all.

Our aim is to become a truly inclusive organisation with a workforce and audience as diverse as the communities we serve. This is fundamental to Tate's future success and our ability to continue to contribute to culture and society in the UK.

We want our workforce to be more representative of all sections of society at all levels in the organisation. The range of perspectives and experience diversity brings is an asset to our organisation and we want to create an inclusive, welcoming environment for visitors, artists and all those who work at Tate. Tate expects all employees to contribute to this aim as part of their role. More information about diversity and inclusion at Tate can be found on our website: www.tate.org.uk

Our Values

- **Open:** we're welcoming, generous-spirited and inquisitive, with an open-source attitude that thrives on collaboration.
- **Bold:** we have the courage of our convictions, we're willing to take imaginative risks: we aren't afraid of failure - so long as we learn from it.
- **Rigorous:** we'll win people's trust if we're accountable for our actions and excellence underpins everything we do.
- **Kind:** we value and respect each other, our partners, and our visitors, striving to make every encounter memorable and enriching.

Benefits

- Birthdays off each year
- 25 days leave per year (pro rata for part time colleagues).
- A pension scheme with generous employer contributions.
- Life Assurance and Income Protection for DC scheme members.
- Interest-free Season Ticket Loan.
- Cycle to Work scheme – enabling you to buy a bike in a tax efficient way, for travelling to and from work.
- Rental deposit scheme – an interest free advance to help towards the cost of a deposit for privately rented accommodation
- Subsidised staff catering arrangements and discounts in the Tate Restaurants and Cafes.
- Access to Tate Benefits which offers access to discounts in high street stores.
- Access to a 24/7 Employee Assistance Programme to support you with any work, personal or family issues. This includes telephone-based support, as well as comprehensive online resources.
- Free entry to paying exhibitions at Tate Galleries. Opportunities for family and friends to visit the major exhibitions out-of-hours.
- Discounts on items purchased in the Tate shops.
- Free access to a number of other galleries and museums throughout the UK on production of a valid staff pass.
- Free access to other galleries and museums abroad through the International Council of Museums (ICOM) membership

Safer Recruitment

Tate is committed to providing a safe environment for all those who work at Tate and all those who come into contact with Tate as visitors to the galleries, as participants in Tate activities, and online. The safe recruitment of all those who undertake work on behalf of Tate is the first step to ensuring that we are fulfilling this commitment.

All positions at Tate are offered subject to the following conditions:

- Receipt of satisfactory references covering the last 5 years of your employment or education.
- Health clearance

- A satisfactory Disclosure Check.
- Proof that you are legally entitled to work in the UK

You can find out more information about our pre-employment checks and what they mean for you in our 'Guidance Notes for Applicants' document.

How to apply

Our opportunities are open for you to apply online. Please visit: www.tate.org.uk/about/workingattate/ to create an account by registering your details or, if you are an existing user, log into your account.

For all opportunities we ask candidates to complete an online application form for the vacancy they are interested in. If you need an application form in an alternative format please call us on 020 7887 4997. Once you have submitted your application you can keep track of its progress by logging into your account.

The closing date for the submission of completed application forms is 9 October 2022 by midnight. Interviews will be held shortly after.

