



Job description

Job title	Assistant Curator, Young People's Programme
Department	Learning
Contract	Fixed Term Contract,
Salary	£14,375 per annum (full time equivalent of £23,959)
Hours	Part time, 21.6 hours per week
Location	Tate Liverpool, Royal Albert Dock
Reporting to	Senior Curator, Learning

Background

Tate's vision is to serve as artistically adventurous and culturally inclusive art museums for the UK and the world. We deliver this through activities in our four galleries across the UK (Tate Liverpool, Tate St Ives, Tate Britain and Tate Modern), our digital platforms and collaborations with our national and international partners. At the heart of Tate is our collection of art, which includes British art from the 16th century to the present day, and international modern art from 1900 to the present day.

You can find further information about Tate on our website: www.tate.org.uk

About the role

The purpose of this role is to provide curatorial, administrative, financial, logistical and communications assistance to the Young People's Programme. There is a particular focus on Community engagement and working with diverse audiences. The Assistant Curator will coordinate events and activities for and by young people as part of our peer-led programme; at Tate Liverpool, offsite in our local community and online. They are also responsible for leading the Tate Liverpool Tate Collective Producers group.

Young People aged 15-25 are a priority audience for Tate. This role provides an opportunity to champion young peoples' audiences and be part of delivering a dynamic and ambitious programme.

What you will do (Main Duties and Responsibilities)

- Assist with the planning and delivery of a programme for young people aged 15-25 years, both on and offsite and online, promoting Tate Liverpool as a venue for diverse young audiences.
- Lead the peer-led young people's group, Tate Collective Producers, at Tate Liverpool and support them to research, devise and deliver events, workshops and resources which engage diverse audiences, both in the galleries and online.
- Coordinate and manage logistics for small to large scale events, both on and offsite and digitally - working in liaison with Tate Liverpool Visitor Experience, Security teams and Technicians and Tate Digital.

- Work collaboratively with partner organisations to coordinate the delivery of events, activities and workshops for and by young people.
- Maintain strong relationships with strategic partner organisations, including cultural and youth sector partners, schools, universities and local authorities through regular communication and meetings as appropriate.
- Support the Young People's Programme with financial and administrative processes, reporting and evaluation.
- Record and respond to general internal and external enquiries relating to programme matters.
- Collaborate with Tate Digital, Tate Design, Tate Collective Membership and Marketing to produce content for digital channels, including online workshops and events, meetings, website updates, e-bulletins and social media.

What you will bring to the team

Essential

- Proven experience of working with young people aged 15-25 years in informal learning settings.
- Demonstrable experience of supporting museum or gallery programmes that engage diverse young audiences.
- An understanding of peer-led practice, demonstrating excellent facilitation skills to encourage the sharing of ideas and collaborative working between young people aged 15-25 years.
- Demonstrable experience of managing logistics for small to large events.
- Proven experience in a range of administrative and financial duties within a busy office environment and ability to use Microsoft Office.
- Experience of using digital platforms to support young people's learning.
- A commitment to, and an understanding of, the principles of diversity and inclusion and how to apply them to everything you do at work.
- An interest in and commitment to the work of Tate.

Desirable

- An understanding of potential barriers to access to the arts for young people in the North-West
- A degree in art, education or a related subject or ability to demonstrate the equivalent level of knowledge and thinking ability gained through experience.

Tate for all

Diversity and Inclusion

Our jobs are like our galleries, open to all.

Our aim is to become a truly inclusive organisation with a workforce and audience as diverse as the communities we serve. This is fundamental to Tate's future success and our ability to continue to contribute to culture and society in the UK.

We want our workforce to be more representative of all sections of society at all levels in the organisation. The range of perspectives and experience diversity brings is an asset to our organisation and we want to create an inclusive, welcoming environment for visitors,

artists and all those who work at Tate. Tate expects all employees to contribute to this aim as part of their role. More information about diversity and inclusion at Tate can be found on our website.

Benefits

- Interest-free Season Ticket Loan.
- Cycle to Work scheme – enabling you to buy a bike in a tax efficient way, for travelling to and from work.
- Rental deposit scheme – an interest free advance to help towards the cost of a deposit for privately rented accommodation
- Subsidised staff catering arrangements and discounts in the Tate Restaurants and Cafes.
- Access to Tate Benefits which offers access to discounts in high street stores.
- Access to a 24/7 Employee Assistance Programme to support you with any work, personal or family issues. This includes telephone-based support, as well as comprehensive online resources.
- Free entry to paying exhibitions at Tate Galleries. Opportunities for family and friends to visit the major exhibitions out-of-hours.
- Discounts on items purchased in the Tate shops.
- Free access to a number of other galleries and museums throughout the UK on production of a valid staff pass.

Safer Recruitment

Tate is committed to providing a safe environment for all those who work at Tate and all those who come into contact with Tate as visitors to the galleries, as participants in Tate activities, and online. The safe recruitment of all those who undertake work on behalf of Tate is the first step to ensuring that we are fulfilling this commitment.

All positions at Tate are offered subject to the following conditions:

- Receipt of satisfactory references covering the last **3 years** of your employment or education.
- Health clearance
- A satisfactory Disclosure Check.
- Proof that you are legally entitled to work in the UK

You can find out more information about our pre-employment checks and what they mean for you in our 'Guidance Notes for Applicants' document.

How to apply

Our opportunities are open for you to apply online. Please visit: www.tate.org.uk/about/workingattate/ to create an account by registering your details or, if you are an existing user, log into your account.

For all opportunities we ask candidates to complete an online application form for the vacancy they are interested in. If you need an application form in an alternative format please call us on 020 7887 4997. Once you have submitted your application you can keep track of its progress by logging into your account.

The closing date for the submission of completed application forms is Monday 9 May 2022 by midnight. Interviews will be held on TBC.

